

Registration Procedures

Preface

The Certificate of Registration certifies that its holder has met the general requirements and passed a multiple choice examination to test competence in fundamental concepts required as a Radiation Protection Technologist. It should be recognized that the Certificate of Registration issued by the Board of Directors is not a license, and therefore does not confer a legal qualification to practice Health Physics. A Registered Radiation Protection Technologist shall be of good moral character and shall have met the requirements listed herein.

I. Requirements for Registration

A. Education

The applicant shall have a high school diploma or equivalent.

B. Age

Minimum age at time of application shall be 21 years.

C. Experience

An applicant must have a minimum of five (5) years of applicable experience. Training may be substituted for experience. The applicant may be required to submit to the Board information about the training program and proof of completion. This information should include curriculum, typical examinations, and passing requirements for radiation protection related subjects.

Experience credit allowed for formal education, company training programs and applicable military training is accumulative up to a maximum of two (2) years. An applicant may not claim work experience while in formal classroom study.

Training Program	Experience Credit
Four Years - BS Radiation Protection Technology	2 years
Two Years - AS Radiation Protection Technology	1 year
Company Training	*
Military Training	*

* Company, Military and other training/educational activities are evaluated on a case-by-case basis

D. Examination

Upon review of the application package and approval by a Board/Panel member, the applicant will be given permission to take the National written examination. The National examination will consist of a broad based multiple choice examination of radiation protection: (1) Fundamentals, (2) Measurements, (3) Applied concepts.

II. Application

Applications may be submitted individually or as a group by a company or facility. Group submittals must provide completed individual application forms; however, only one copy of the company or facility training program needs to be enclosed if experience credit is desired for individual applicants within the group.

Applications will not be processed until the application package and exam fee are received by the Executive Secretary. A completed package consists of the applicant's portion (employment history, education, training) 2 references, exam location preference form and exam fee. Extra page 3's for work history may be attached.

III. Operational Knowledge

A major part of the Board's applicant "screening" will be the investigation of field competence and ability to perform radiation protection work. The screening includes examination of the applicant's work history, and institutional or in-plant training programs completed.

To facilitate this review the application shall include detailed information regarding the following:

- companies worked for, positions held and responsibilities while in these positions including a description of how the work is applicable to applied HP
- information regarding training programs completed; if possible, include course outlines, typical examinations and passing requirements
- names of supervisors and knowledgeable persons who, the Board may interview to further establish competence and integrity of the applicant

IV. Examinations

A. National Examinations

National examinations shall be administered and controlled by an Examination Panel appointed by the Board. The exams shall be proctored by a member of the Board of Directors, a member of the Panel of Examiners, or persons appointed by the Chairman of the Panel of Examiners. The examination will be offered at least twice a year. The locations will be determined by the Board.

B. Exam Fee and Schedule

Application Fee	\$250	\$50 is non-refundable.
Late Fee	\$50	Incurred if application, references, or fee are postmarked after deadline.
Retake	\$125	A candidate may take the next regularly scheduled exam or any exam thereafter for the fee of \$125.
Defer	\$0	A candidate may defer <u>one time</u> after submitting the application or retake fee for an exam.

C. Grading and Passing Requirements

The grading and passing requirements will be determined by the Board. The Board's actions on any applicant's examination will be final. Answers to commonly asked questions dealing with actual examination handling will be available from the exam proctor on the day of the examination.

Code of Ethics

In achieving registration, the Registered Radiation Protection Technologist recognizes and assumes responsibilities due the profession of radiation protection.

The Registered Technologist, while active in the field of radiation protection, has a commitment to maintain technical competence. This shall be accomplished by remaining acquainted with scientific, technical, and regulatory developments in their field.

In order to uphold the integrity of the profession of radiation protection implied in this Registry, their relations with others, including supervision, colleagues, governmental agencies, and the general public shall be based upon and reflect the highest standards of professional ethics and conduct.

Registration may be revoked for action considered by the Board to be in violation of this "Code of Ethics". Any person for whom such action is contemplated shall have the right of appearance before the Board.